

Our Privacy Policy

Privacy

This policy covers the personal and business information, and our use of any personal or business information that you may provide to us via our website or when using our printing services in store.

Our Policy

Your personal and business information belongs to you and you have control of how it is used. You are not required to provide any personal or business information to us. We use an enquiry from on this website to collect the minimum amount of information we require to answer your query. If you place an order with us on line, we will require personal information to verify your purchase for both your security and our own. We do not store this information.

Our policy covers both Personal Information – that is information that could be used to identify you, including data you provide when you contact us through our website (ie. Name, telephone number etc. and Business Information - that is any information that could be used to identify your business, including data you provide when you order products through our website.

Protecting Data

The Copy and Print Shop will NOT transfer, trade or sell Personal Information or Business Information to third parties under any circumstances. Your Personal and Business Information is only used for communications directly with The Copy and Print Shop, and may be used for the sole purpose of assisting or facilitating the printing and delivery of your orders placed on line or in store.